

CONFIRMED MINUTES

BOT MEETING



At the **BOT Meeting** on **18 Sept 2025** these minutes were **confirmed as presented**.

Name:	Waitaki Girls' High School
Date:	Monday, 1 September 2025
Time:	6:15 pm to 8:00 pm (NZST)
Location:	Staffroom, WGHS
Board Members:	Nick Webster, Dagmar Rohrbach, Onna Tangifolau, Sarah Hay, Sia Nukulasi, Tracy Drummond, Amanda Nicholls
Attendees:	Ms. Natalie Matheson
Apologies:	Louise Lane

1. Administration

1.1 Welcome new Board Members

Welcome to all new members:

Nick Webster stands down as presiding member.

Introduction of all new board members.

Call for new presiding member by Dagmar Rohrbach: Who wishes to stand for presiding member:

Dagmar nominates Nick Webster

Presiding member: Nick Webster

Moved: Dagmar Rohrbach

Seconded: Onna Tangifolau

1.2 Confirm Minutes

BOT Meeting 24 Jul 2025, the minutes were confirmed as presented.

Previous meeting minutes were not attached!

I have emailed this to all members as of now, and they are to confirm by email by Friday, 5th September.

1.3 Action List

Due Date	Action Title	Owner(s)
17 Jul 2025	Concurrence payment for SHA Status: Not Started	Ms. Natalie Matheson
24 Jul 2025	Vehicles for school / Hostel Status: Not Started	Sarah Hay
31 Aug 2025	North Otago Motors Report Status: Not Started	Sarah Hay
16 Oct 2025	Teacher Aides Status: Not Started	Sarah Hay

1.4 Inwards & Outwards Correspondence

1.5 Interests Register

2. Management Reports

2.1 Principal's Report

Taken as read.

Moved: Amanda Nicholls

Seconded: Onna Tangifolau

2.2 Finance Report

Finance report taken as read.

Amanda will be part of the subcommittee for finance.

Moved: Nick Webster

Seconded: Amanda Nicholls

2.3 Hostel Report

Hostel report taken as read:

A key point to note: The Hostel manager is saying there is a staff shortage in the hostel. Nick said that this needs to be looked at, as far as what we can afford. Further discussion needed

Moved: Amanda Nicholls

Seconded: Dagmar Rohrbach

2.4 Property Report

Please note the property report has been added, since the board pack was sent out.

2.5 Staff Report

Taken as read:

Moved: Amanda Nicholls

Seconded: Tracy Drummond

2.6 Student Rep Report

Student report taken as read:

Moved: Onna Tangifolau

Seconded: Tracy Drummond

3. Health & Safety

3.1 Health and Safety

3.2 EOTC Trip Approvals

Ski trip to Snow Park and Cardrona - Wanaka

If the road up to these locations is too icy, they will not go up the mountain.

There is concern regarding students supplying their own food. Does everyone have enough for the time period they are away?

Moved: Amanda Nicholls

Seconded: Dagmar Rohrbach



PE Trip (Ski Trip)

The PE trip to Wanaka has been approved.

Decision Date: 1 Sept 2025

Mover: Amanda Nicholls

Seconded: Dagmar Rohrbach

Outcome: Approved

4. Policy Reviews

4.1 Review of Policies

5. General Business

5.1 Strategic Planning

SHA has gone through a new form of presentation of the strategic planning

The strategic plan was created 2 years ago, so some aspects of this need to be retained and tweaked to suit our current community needs.

The board is happy for SHA to continue with the work that she has started using the Springboard trust model. Essentially, producing a plan on the page model.

There are several changes that SLT have discussed and want to be reflected in the strategic plan:

- Not wanting to change the well-being Wednesday environment,
- Review our programs, specifically the teaching of our values to Year 9 and 10 students.
- Curriculum needs to raise achievement. A new plan will be required as incoming changes to the curriculum are coming.

- Looking at leadership across the school.

The current curriculum changes are a mindfield that we will negotiate as information becomes available

What is the philosophy we are following? DRO is asking What can we bring in or change.

How to make the most of the curriculum to meet our students' needs.

ANI likes the direction that this one is going in

TDR likes this plans and thinks it makes sense. Have room to move.

Current request to maintain our current school values - staff would like to retain the 3 R's, along with our motto. The other key aspects may need to be reviewed.

The plan is to have six broad areas and discuss these fully by November.

Bring the word "values" into some of the wording ...

6. In Committee

6.1 Concerns and Complaints Register

6.2 Hostel updates

7. Close Meeting

7.1 Close the meeting

Next meeting: BOT Meeting - 18 Sept 2025, 5:45 pm



Nick Webster
11 Nov 2025